Advanced Inventory Forms Instructions

The new design allows you to work each of the three inventory forms (Resentment, Fear, Sex Conduct) column by column as directed in the Big Book of AA. Each of the three inventory forms is contained in one file and you no longer need to manage individual forms. When completed you will now have just three inventory files (Resentment, Fear, Sex Conduct) holding all your individual forms.

The forms contain embedded program code and will **only** work if Adobe Acrobat Reader vXI or higher is installed on your computer. Adobe Acrobat **Reader DC** is recommended. The forms will **not work** if embedded in a browser or using a 3rd party product. The advanced form functions are not currently **compatible** with mobile devices.

Here are the basic functions:

1. The Instructions Form is the first page. It is non-fillable and there for reference only. After you review the instructions and examples, click **Start**. This brings you to page two and the Working Form (WF).
2. The WF has minimal descriptive text and is meant to maximize writing space. The WF has two buttons at the top: **New Form** and **Instructions**. The **New Form** Button appends an additional inventory WF to the end of the file. The **Instructions** button brings you back to the first form to review the instructions, the **Start** button changes to **Continue**. After you have referenced the **Instructions,** click **Continue** to return where you left off**.**
3. Please continue filling out Column 1 adding as many new forms as needed until you can't think of any other items to list. The last form in the list shows a new button: **Enable Next Column**. When clicked it then makes column 2 writable. Work all the way straight down column 2 line by line.
4. Complete column 2 all the way down to the end of your forms and enable column 3 and fill that out from top to bottom.
5. When you arrive at column 4, the middle two columns are hidden.
6. Two additional buttons now appear at the top; **Reveal Columns 2&3** and a check box titled **Given away** (locks the page). The user writes down in column 4 their part in the resentment for every resentment listed in column 1 without considering the details now hidden in columns 2&3. They can review what is in columns 2&3 by clicking the **Reveal Columns 2&3** button now at the top of each form.
7. When your sponsor review for each resentment page is completed, you can click the **Given away** check box to indicate that particular page is done and no longer editable.

All three inventory forms have similar behavior.

Please send us any feedback regarding functionality, formating, usability etc. and if you can include sample real resentments, fears or sex conduct items we can use as examples. We will clean up to make sure they are anonymous and private.

Thank you,

oabigbook.info